

**Culpeper County Public Schools
Application for Part-time Enrollment**

File: JECB-E1

Student's Name: _____ School Year: _____
Address: _____ **Semester:** _____
Date of Birth: _____
Grade Entering: _____
Parent/Guardian: _____ Telephone: (Work) _____
(Home) _____

Current Educational Placement:

- Home Instructed
Specify: _____
- Private School
Specify: _____
- Charter School
Specify: _____
- Other
Specify: _____

Educational Placement for Upcoming School Year:

- Home Instructed
Specify: _____
- Private School
Specify: _____
- Charter School
Specify: _____
- Other
Specify: _____

Note: Students who have been granted a religious exemption are not eligible for part-time enrollment. **Reference: 22.1-254, Section B, Code of Virginia.**

Must take two (2) courses during the semester (at least one must be an academic course):

1. _____ 2. _____

(Attach assurance that all course prerequisites as outlined in the Program of Studies have been met, including assessment data and/or standardized testing.)

First-Time Requests Must Include:

- Proof of Residence
- Immunization Records
- Birth Certificate
- Completing of Form – Expulsion/Long-Term Suspension

I understand I must submit a new request each semester unless the course is year long.

Signature of Parent/ Guardian: _____

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First Requested Class: _____
Recommended Not Recommended

Justification: _____

Second Requested Class: _____
Recommended Not Recommended

Justification: _____

Signature of Principal: _____
(Please forward the completed form to the Director of Curriculum, Instruction, and Technology, Culpeper County Public Schools)

Approved Denied

Name Title Date