

CULPEPER COUNTY SCHOOL BOARD
Minutes
February 8, 2016

A meeting of the School Board of Culpeper County was held February 8, 2016 at the Board of Supervisors Meeting Room at 302 N. Main Street, Culpeper, VA 22701. Present were Patricia Baker (East Fairfax District); Rachel Carter (West Fairfax District); Nathaniel “Nate” Clancy (Catalpa District); Elizabeth Hutchins (Stevensburg District); Michelle North (Jefferson District); Elizabeth “Betsy” Smith (Cedar Mountain District); Superintendent Dr. Anthony S. Brads; Executive Director of Curriculum and Instruction Rob Hauman; Executive Director of Student Services Dr. Russell Houck; Executive Director of Special Education Angela Neely; Executive Director of Finance/Clerk Jeff Shomo; and Deputy Clerk Pearl Jamison. Anne Luckinbill (Salem District) was absent.

At 7 p.m., Mr. Clancy called the meeting to order.

A closed session was not deemed necessary prior to the meeting.

Those present observed a moment of silence. Mr. Clancy led the Pledge of Allegiance.

Adoption of Agenda

Mr. Clancy asked to amend the agenda to move the presentations/recognitions prior to reports.

On motion of Ms. Smith seconded by Ms. Hutchins, the School Board approved the agenda as amended. Motion carried 6-0 by voice vote. (Ms. Luckinbill was absent.)

Mr. Clancy and Rhonda Bolum presented Zealous Appreciation for Positive Performance Awards to the following:

- For earning a Gold Award at the Virginia Military Academy’s 2015 American Math Competition 8 – Liam Addy and Megan Heidebrecht
- For earning a Silver Award at the Virginia Military Academy’s 2015 American Math Competition 8 – Cheyenne Barlow and Rebekah Smith
- For earning a Bronze Award at the Virginia Military Academy’s 2015 American Math Competition 8 – Devynn Bledsoe, Abigail Shrader, and Jamil Abed

Minutes

February 8, 2016

Page 2 of 7

- For having her essay judged best in the region in the Virginia Municipal League's "If I Were Mayor" essay contest – Brynley Meadows

Mr. Clancy and Doray Walker presented Zealous Appreciation for Positive Performance Awards to the following:

- For being selected to perform with the 2015 Virginia Music Educators Association Virginia Honors Choir on November 21st at the Roper Theatre in Norfolk, VA – Morgan Brown, Brian Sauerwald, and Maria ter Weele
- For being selected to perform with the 2016 Virginia Music Educators Association District XIII SATB or SSAA Chorus on February 13th at Culpeper County High School – Emma Ackerman, Alyssa Bauer, Autumn Bigelow, Melita Blue, Morgan Brown, Madison Burwitz, Emma Butler, Libby Caballero, Kendra Callahan, Virginia Davidson, Bella DePaulo, Hunter Elliott, Lily Fernandi, Zachary Flack, Schuyler Hagen, Shawn Harrah, Alexis Hinton, Ali Kyle, Micah Leuterio, Caroline McCarthy, Chad McKnight, Korin Phillips, Erin Pollack, Taylor Porter, Corey Poteat, Hannah Randolph, Luke Ruble, Brian Sauerwald, Jenna Schaitberger, Logan Thompson, Maria ter Weele, Kelsey Yates, and Chloe Young
- For being selected to be an alternate for the 2016 Virginia Music Educators Association District XIII SATB or SSAA Chorus on February 13th at Culpeper County High School – Ivan Arzola, Timothy Kern, Riley Reynolds, Paul Thomas, and Keana Vega

Mr. Clancy and Tiffany Richtarski presented Zealous Appreciation for Positive Performance Awards to the following:

- For being selected to perform with the 2016 Virginia Music Educators Association District XIII SATB or SSAA Chorus on February 13th at Culpeper County High – Emily Berry, Cyndee Croft, Kaitlyn Dickerson, Amelia Elias, Justin Fleming, Aryana Henson, Brianna Hobbs, Cienna Lindsay, Ben Ramey, LeeKwai Scott, Esther Sewordor, Aisha Suratte, Hannah Thompson, Hlithshab Txakeeyang, Nubkaaj Txakeeyang and Hannah Vernon
- For being selected to be an alternate for the 2016 Virginia Music Educators Association District XIII SATB or SSAA Chorus on February 13th at Culpeper County High School – Destini Hight and Tonia Latinga

Mr. Clancy and Randi Richards-Lutz presented Zealous Appreciation for Positive Performance Awards to the following:

- For being recognized as Virginia Agriculture Teacher of the Year and Virginia CTE Teacher of the Year – Katie Reames

Dr. Brads presented certificates to the Board Members in recognition of School Board Appreciation Month.

Dr. Brads presented certificates to Jeff Shomo and Pearl Jamison in recognition of School Board Clerk Appreciation Week.

Reports

Superintendent/Student Advisory Group Report (CCHS)

Emma Ackerman, sophomore at CCHS, said at the last SSAG meeting students talked about the career interest survey. She noted that a few popular areas discussed were – law, health, electrical, plumbing, and HVAC.

Ms. North asked if the entire student body took the survey. Miss Ackerman said yes.

Delegations

There were no delegations.

Public Hearing on FY'17 Budget

There were no comments on the budget.

Consent Agenda

On motion of Ms. Hutchins seconded by Ms. Smith, the School Board considered approving the consent agenda.

- (a) Approval of Minutes – January 11, 2016 and February 1, 2016
- (b) Payroll and Payment of Bills
- (c) Personnel Recommendations
- (d) Second Reading of School Calendar for 2016/2017
- (e) Approval of Policies/Regulations for Section D reassigned to Board/Superintendent Regulation

Motion carried 6-0 by voice vote. (Ms. Luckinbill was absent.)

The board considered the following action items:

- (a) Permission to Apply for Federal Grants (Titles I, II, and III)

On motion of Ms. Smith seconded by Ms. Hutchins, the School Board authorized staff to apply for federal grants (Titles I, II, and III). Motion carried 6-0 by voice vote. (Ms. Luckinbill was absent.)

- (b) First Reading of Policies/Regulations (VSBA Updates/Regulation Changes/Proposed New Regulations)

On motion of Ms. Hutchins seconded by Ms. North, the School Board approved the policies/regulations on first reading with second reading on March 14, 2016. Motion carried 6-0 by voice vote. (Ms. Luckinbill was absent.)

Yowell Elementary School (YES) Principal Report – Susan Campbell

Susan Campbell, Yowell Elementary School Principal, and Anne Jewett, Yowell Elementary School Assistant Principal, shared a PowerPoint with the Board showcasing how the students at Yowell are preparing for the future.

Board members were asked to think about how elementary school impacted their career path.

Ms. Campbell said at Yowell they are working hard to prepare students for their future.

Ms. North asked if individuals from the community come in and talk about careers. Ms. Campbell said yes; however, Yowell hopes to host a job fair so the students can explore different careers.

In recognition of School Board Member Appreciation Month, Board Members were given notes from the students thanking them for their service.

The Board heard the following staff reports:

- (a) CCPS Fine Arts Report

Jeff Walker, CCPS Fine Arts Coordinator, shared a PowerPoint with the Board outlining the “State of the ARTS” in the schools. He said he would like to see an Arts Advisory Group developed, as well as, a CCPS Fine Arts web presence.

Ms. North thanked Mr. Walker and the fine arts staff for the great job they do.

- (b) Finance Report

Mr. Shomo said the FY'16 budget was built on an ADM of 7,979 and the January 30th count reflected a membership of 7,970.

Mr. Shomo shared with the Board that fuel costs have been going down which will result in savings in that budget line.

Mr. Shomo shared with members the utility costs for January 2015 and 2016. He noted that the costs decreased by \$17,571.

Mr. Shomo said the Board of Supervisors received the audit report last week. He said the estimated balance was \$1,225,727 and the actual balance ended up being \$1,337,275. He said a lot of the difference in the audit balance was state and federal reimbursements and the A/P decrease accrual. He noted that the \$1.3M balance is 1.7% of the whole budget. He stated that the fund balance is in-line with previous years.

Mr. Shomo shared with the Board that during the Capital Planning Committee meeting members got to see how the automated control system works. This system allows staff to monitor building temperatures, CO2 levels, etc. from another location off-site.

Mr. Shomo briefly reviewed the current capital projects:

- CCHS renovation – extensive punch list (HVAC/controls)
- CCHS agriculture storage building – final inspection this week
- AGRES/PSES road entrance – DEQ made additional comments, geotech needs to do soil testing
- Vestibules – purchased battery backups at each school for the vestibules in case of a power outage
- CMS gym/locker rooms – engineers have started designing
- SPES roof tops – engineers are working on the final design updates (still need approximately \$250,000 to be fully budgeted)
- PSES cafeteria serving lines – awaiting final design
- PSES cafeteria – installed a double stack convection oven
- FES cafeteria – installed a 3 door refrigerator

Mr. Shomo thanked the maintenance department, custodial staff, and mechanics for helping clean up after the last snowstorm.

Minutes

February 8, 2016

Page 6 of 7

Mr. Shomo shared with the Board a detailed ledger for all funds spent on the CCHS renovation.

Ms. North asked if the reconfiguring of the food service lines at Pearl Sample will eliminate the long lines at Pearl Sample. Mr. Shomo said no.

Board Member Reports

Ms. Hutchins echoed Mr. Shomo's comments relative to the staff cleaning up after the snowstorm. She also thanked the Finance Department for doing such a great job year after year.

Ms. Smith said she is proud to be part of CCPS and it is exciting to know the elementary schools are talking about college. She reiterated how much the Board appreciates the work Mr. Shomo and Ms. Jamison do in assisting the Board.

Mr. Clancy concurred with Ms. Smith's comments.

Board members applauded Mr. Shomo and Ms. Jamison for the great job they do each year.

Information Items

- Summary of CCSB Committee Reports
- Membership – January 29, 2016
- Resolution Recognizing VA School Principals Appreciation Week

Future Meetings

- February 9, 2016 – CCSB Administration Committee Meeting, 7:30 a.m. at the School Board Office, 450 Radio Lane
- February 22, 2016 – CCSB Business/Work Session, 6 p.m. at the School Board Office, 450 Radio Lane
- March 8, 2016 – CCSB Administration Committee Meeting, 7:30 a.m. at the School Board Office, 450 Radio Lane
- March 9, 2016 – CCSB Capital Planning Committee Meeting, 8:30 a.m. at the School Board Office, 450 Radio Lane
- March 14, 2016 – CCSB Finance Committee Meeting, 5:45 p.m. at the County Administration Office, 302 N. Main Street
- March 14, 2016 – CCSB Regular Board Meeting, 7 p.m. at the County Administration Office, 302 N. Main Street (Closed Session at 6:45 p.m. if needed)

On motion of Ms. North seconded by Ms. Smith, the School Board voted to adjourn at 8:02 p.m. Motion carried 6-0 by voice vote. (Ms. Luckinbill was absent.)

JEFFREY R. SHOMO, CLERK

NATHANIEL J. CLANCY, CHAIR