

CULPEPER COUNTY SCHOOL BOARD
Minutes
August 10, 2015

A meeting of the School Board of Culpeper County was held August 10, 2015 at the Board of Supervisors Meeting Room at 302 N. Main Street, Culpeper, VA 22701. Present were Nathaniel Clancy (Catalpa District); Robert A. Houck (West Fairfax District); Elizabeth Hutchins (Stevensburg District); Anne C. Luckinbill (Salem District); Michelle North (Jefferson District); Elizabeth "Betsy" Smith (Cedar Mountain District); Superintendent Dr. Anthony S. Brads; Executive Director of Curriculum, Instruction and Technology Rob Hauman; Executive Director of Student Services Dr. Russell Houck; Executive Director of Finance/Clerk Jeff Shomo; Executive Director of Human Resources Dr. Stacey Timmons and Deputy Clerk Pearl Jamison. Mr. Beard (East Fairfax District) was absent.

At 6:45 p.m., Ms. Hutchins called the meeting to order. She noted that Mr. Beard was absent due to work.

On motion of Mr. Houck seconded by Ms. Luckinbill, the Board went into closed session at 6:45 p.m. regarding:

- [a] Discussion of Personnel Recommendations as permitted by the Code of Virginia 2.2-3711 (A) (1)
- [b] Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body as permitted by the Code of Virginia 2.2-3711 (A) (7)

Motion carried 6-0 by voice vote. (Mr. Beard was absent.)

On motion of Mr. Houck seconded by Ms. North, the School Board recessed the closed session at 6:56 p.m. and will reconvene the closed session after the business meeting to discuss Closed Session Item B. Motion carried 6-0 by voice vote. (Mr. Beard was absent.)

Those present observed a moment of silence. Ms. Hutchins led the Pledge of Allegiance.

Ms. Hutchins asked if there were changes to the agenda.

On motion of Mr. Houck seconded by Ms. Luckinbill, the School Board approved the agenda. Motion carried 6-0 by voice vote. (Mr. Beard was absent.)

Presentations/Recognitions

Ms. Catherine Reames, EVHS Agriculture Teacher, said the Eastern View FFA Chapter attended the State FFA Convention June 22-25, 2015 at Virginia Tech. Eastern View FFA had 13 members compete in 6 different Career Development Events (CDE's). Students competed in Farm Business Management, Computer Applications, Dairy Cattle Evaluation, Veterinary Science, Horse Hippology and Agriculture Mechanics. Ms. Reames briefly described what each event entailed.

Ms. Reames, Ms. Hutchins, and Mr. Houck presented the following Zealous Appreciation for Positive Performance (ZAPP) awards:

- For being a member of the team that placed third in the State FFA Farm Business Management Career Development Event – Alex Berty, Rachel Burton, Sarah Miller, and Corey Twomey
- For being a member of the team that placed twelfth in the State FFA Dairy Evaluation Career Development Event - Jacob Breeden, Shelley Carver, Austin Jacobs, and Jordan O'Bryant
- For being a member of the team that placed seventh in the State FFA Hippology Career Development Event – Rachel Burton, Sarah Miller, and Jessie Montgomery
- For placing sixth in the individual State FFA Farm Business Management Career Development Event – Rachel Burton
- For placing eighth in the individual State FFA Farm Business Management Career Development Event – Corey Twomey
- For placing third in the State FFA Computer Applications Career Development Event – Jessie Montgomery
- For leading the EVHS FFA to their victory at the State FFA Convention – Catherine Reames
- For being named a 2015 Outstanding Teacher by the Virginia Association of Agricultural Educators

Delegations

Ms. Hutchins said persons may present ideas or concerns regarding Culpeper County Public Schools. She said there would be no action taken by the Board at this meeting and that such items would be referred to the appropriate administrators for future information and research. She said the personalities and behavior of employees are not to be presented during this period but are to be reported to the employee's immediate supervisor. Ms. Hutchins noted there would be a three minute limit for speakers.

There were no delegations.

On motion of Ms. Luckinbill seconded by Mr. Clancy, the School Board considered approving the consent agenda. Ms. North asked Mr. Shomo to explain the bills relative to the Piedmont Regional Education Program. Mr. Shomo stated those bills are for special education services and we are reimbursed for those expenses.

- (a) Approval of Minutes – June 22, 2015
- (b) Payroll and Payment of Bills
- (c) Personnel Recommendations

Motion carried 6-0 by voice vote. (Mr. Beard was absent.)

The board considered the following action items:

- (a) Consideration of 2015 VSBA Media Honor Roll
On motion of Ms. North seconded by Ms. Smith, the School Board agreed to recommend Alice Felts, Jonathan Krawchuk, and Rhonda Simmons to the 2015 VSBA Media Honor Roll. Motion carried 6-0 by voice vote. (Mr. Beard was absent.)

The Board heard the following reports:

- (a) Opening of School Update
Dr. Brads said he visited all the schools on the first day of school. He noted that there were very few issues with transportation. He explained that he interacted with students from all levels and they all were happy to be back. He stated that 7,675 students reported to school and we had anticipated 8,078. He shared with members that there were 403 “no shows” which could be attributed to vacations, the weather, or the early start. He said he was pleased to report that 95% of the student population attended on the first day and last

year 97% reported on the first day. He said if all students show up we will be over our budgeted amount. He said overall it was a fantastic start.

(b) Finance Report

Mr. Shomo stated that the accounts payable approved this evening totaled \$1,673,308. He said the actual year-end balance has increased due to regional special education funds. He estimated the new year-end balance to be \$794,037 and there are still a few outstanding reimbursements.

Mr. Shomo shared with the Board that Food Service revenues totaled \$3.4m for the year and the actual expenses totaled \$3.2m. He reminded the Board that the indirect billing of \$199,016 received from Food Service will be placed into the CIP funds.

Mr. Shomo said there is still about \$2.4m left in the CCHS renovation project. He said the remainder of the funds will be used for – paving, lighting, security cameras, carpet in the auditorium, etc. (See attached list for a full description.) He said when all is said and done the final estimated balance should be around \$372,649.

Mr. Clancy asked if the School Board earns interest on the money. Mr. Shomo said no, but the county does.

Mr. Shomo said the total budget for FY' 16 is \$83,670,431 which includes \$3,823,764 for Food Service. He briefly reviewed the breakdown of revenues - local, state, and federal.

(c) CCPS State Performance Plan

Dr. Brads noted that Ms. Neely was absent due to illness. He noted that Susan Hauman and Angelique Wynkoop will report on the topic.

Ms. Wynkoop said the Virginia Department of Education has changed their reporting system. VDOE makes a determination for each school division based on performance on selected Indicators, general supervision (correction of non-compliance), accurate, and timely data submission and audit findings. The determinations are based on four categories – meets requirements, needs assistance, needs intervention, and needs substantial intervention.

CCPS met 100% of the compliance indicators and 80% of the performance indicators; overall performance was 90%.

Mr. Houck asked if the targeted goal will keep increasing. They responded yes.

(d) Committee Reports

Mr. Houck noted the CCSB Administration Committee did not meet in August.

Board Member Reports

Mr. Houck welcomed Dr. Brads to Culpeper. He congratulated the staff and students on surviving the first day of school. He reminded members that the early start calendar was developed to provide an end to the first semester prior to Christmas Break.

Ms. Hutchins echoed Mr. Houck's comments. She said she was able to visit six schools and there were lots of happy faces everywhere. She noted it is wonderful to see everyone back, working, and happy. She thanked the staff for all the work that went into getting ready for the first day of school.

Information Items

- Summary of CCSB Committee Reports
- 2015 Spring Athletic Participation Fee Collections Report

Future Meeting Dates

- August 12, 2015 – CCSB Capital Planning Committee Meeting, 8:30 a.m. at the School Board Office, 450 Radio Lane
- August 24, 2015 – CCSB Business/Work Session, 6 p.m. at the School Board Office, 450 Radio Lane (Closed Session at 6 p.m. if needed)
- September 3, 2015 – CCSB Work Session, 6 p.m. at the School Board Office, 450 Radio Lane
- September 8, 2015 – CCSB Administration Committee Meeting, 7:45 a.m. at the School Board Office, 450 Radio Lane
- September 9, 2015 – CCSB Capital Planning Committee Meeting, 8:30 a.m. at the School Board Office, 450 Radio Lane
- September 14, 2015 – CCSB Finance Committee Meeting, 5:45 p.m. at the County Admin. Office, 302 N. Main Street
- September 14, 2015 – CCSB Regular Board Meeting, 7 p.m. at the County Admin Office (Closed Session at 6:45 p.m. if needed)

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On motion of Mr. Houck seconded by Ms. Smith, the School Board reconvened the closed session at 7:40 p.m. to discuss Item B. Motion carried 6-0 by voice vote. (Mr. Beard was absent.)

On motion of Mr. Houck seconded by Ms. North, the Board ended the closed session at 7:45 p.m. and certified that to the best of each member's knowledge, (i) only public business matters lawfully exempted by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered.

YEAS: 6

Nate Clancy

Robert Houck

Elizabeth Hutchins

Anne Luckinbill

Michelle North

Betsy Smith

Absent: 1

Robert Beard

On motion of Ms. Luckinbill seconded by Ms. Smith, the School Board voted to adjourn at 7:48 p.m. Motion carried 6-0 by voice vote. (Mr. Beard was absent.)

JEFFREY R. SHOMO, CLERK

ELIZABETH S. HUTCHINS, CHAIR