

CULPEPER COUNTY SCHOOL BOARD
Minutes
January 28, 2015

A meeting of the School Board of Culpeper County was held January 28, 2015 at the School Board Office (Colin Owens Conference Room) at 450 Radio Lane at 6 p.m. Present were Robert Beard (East Fairfax District); Nathaniel “Nate” Clancy (Catalpa District); Robert A. Houck (West Fairfax District); Elizabeth Hutchins (Stevensburg District); Anne C. Luckinbill (Salem District); Michelle North (Jefferson District); Elizabeth “Betsy” Smith (Cedar Mountain District); Executive Director of Curriculum, Instruction, and Technology Rob Hauman; Executive Director of Finance/Clerk Jeff Shomo; Executive Director of Human Resources Dr. Stacey Timmons and Deputy Clerk Pearl Jamison

At 6 p.m., Ms. Hutchins called the meeting to order.

Those present observed a moment of silence. Ms. Hutchins led the Pledge of Allegiance.

On motion of Mr. Beard seconded by Ms. North, the School Board approved the agenda. Motion carried 7-0 by voice vote.

Consideration of the Options Available to the Board for the Superintendent Search

Ms. Hutchins distributed an outline of the process and options the Board has to go through to appoint a Superintendent. She noted the presentation was put together by Al Butler who was the Executive Director of VASS. She said the Board has four options for the search: internal assessment of potential candidates; Virginia School Boards Association assistance; national search firm; or allow school board staff to conduct the search.

Mr. Clancy stated that the flowchart needs to specify “yes” or “no” after the background check to show consistency.

Ms. Hutchins informed the Board that during the last search for a superintendent, the school division hired McPherson & Jacobson for a cost not to exceed \$33,000 and the actual cost was \$22,000. She briefly described how the process worked last time.

Ms. Hutchins noted that according to policy DJ (Small Purchasing) the Board does not have to solicit an RFP because the cost would be under \$60,000.

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Ms. Hutchins stated that last time the CCSB Administration Committee developed an RFP that was sent out. She said she could review those options during closed session and if the Board can come to an agreement on how to proceed it may shorten the process. She said the goal is to have someone in place by July 1st otherwise an interim superintendent would need to be appointed.

Ms. North said the ultimate goal is to have the best person for our community and school district. She noted that if the Board can accelerate the implementation component they should do that because there are several other divisions seeking a superintendent as well.

Ms. Hutchins noted that Caroline and Westmoreland Counties are currently searching for superintendents.

On motion of Mr. Beard seconded by Ms. Luckinbill, the Board went into closed session at 6:13 p.m. regarding:

[a] Discussion of the award of a public contract involving the expenditures of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body as permitted by the Code of Virginia 2.2-3711 (29)

Motion carried 7-0 by voice vote.

On motion of Mr. Houck seconded by Mr. Beard, the Board ended the closed session at 7:40 p.m. and certified that to the best of each member's knowledge, (i) only public business matters lawfully exempted by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered.

YEAS: 7

Robert Beard

Nate Clancy

Robert Houck

Elizabeth Hutchins

Anne Luckinbill

Michelle North

Betsy Smith

Authorize the Chair to Begin Negotiation for Superintendent Search

On motion of Mr. Beard seconded by Ms. Smith, the School Board voted to authorize the chair to begin negotiation for the superintendent search. Motion carried 7- 0 by voice vote.

On motion of Mr. Beard seconded by Ms. Smith, the School Board voted to adjourn at 7:40 p.m. Motion carried 7-0 by voice vote.

JEFFREY R. SHOMO, CLERK

ELIZABETH S. HUTCHINS, CHAIR