

CULPEPER COUNTY SCHOOL BOARD
Minutes
January 12, 2015

A meeting of the School Board of Culpeper County was held January 12, 2015 at the Board of Supervisors Meeting Room at 302 N. Main Street, Culpeper, VA 22701. Present were Robert Beard (East Fairfax District); Nathaniel “Nate” Clancy (Catalpa District); Elizabeth Hutchins (Stevensburg District); Michelle North (Jefferson District); Superintendent Dr. Bobbi F. Johnson; Executive Director of Curriculum, Instruction and Technology Rob Hauman; Executive Director of Student Services Dr. Russell Houck; Executive Director of Special Education Angela Neely; Executive Director of Finance/Clerk Jeff Shomo; Executive Director of Human Resources Dr. Stacey Timmons and Deputy Clerk Pearl Jamison. Robert A. Houck (West Fairfax District), Anne Luckinbill (Salem District) and Elizabeth “Betsy” Smith (Cedar Mountain District) were absent.

At 7 p.m., Dr. Johnson called the meeting to order. Ms. Jamison called the roll. A closed session was not deemed necessary prior to the meeting.

Those present observed a moment of silence. Dr. Johnson led the Pledge of Allegiance.

Organization of the School Board

Dr. Johnson entertained nominations for chair.

Mr. Beard nominated Ms. Hutchins for chair. Nominations were closed. **Ms. Hutchins was elected chair.**

Ms. Hutchins entertained nominations for vice-chair.

Ms. North nominated Mr. Houck for vice-chair. Nominations were closed. **Mr. Houck was elected vice-chair.**

Adoption of Agenda

Ms. Hutchins asked if there were changes to the agenda.

On motion of Mr. Beard seconded by Ms. North, the School Board approved the agenda. Motion carried 4-0 by voice vote. (Mr. Houck, Ms. Luckinbill, and Ms. Smith were absent.)

Reports

(a) TRIER Report – Barbara Brown

Barbara Brown, Director of TRIER, shared with the Board what components make up the TRIER Program. She showcased two students who have made great strides in their academic progress.

Mr. Beard said when he first started on the Board eleven years ago the county had the highest number of expulsions in the state. He said it is incredible to see how well the students are doing in TRIER.

Ms. Hutchins stated that TRIER is a wonderful program that is helping students who can't function in the regular classroom.

Ms. Hutchins noted the following reasons for Board members being absent:

- Ms. Smith's mother is ill
- Ms. Luckinbill had a mandatory class
- Mr. Houck had another commitment

Recognitions

Dr. Johnson and Ms. Hutchins presented Zealous Appreciation for Positive Performance Awards (ZAPP) to the following:

- For working many hours at night and on weekends to overcome large deficits in her academic progress – Amber Eley
- For working many hours at night and on weekends to overcome large deficits in his academic progress – Hunter Becker

Lauren Thomas was recognized for earning the Distinguished Budget Presentation Award for the FY' 15 Budget from the Government Finance Officers Association.

Delegations

Ms. Hutchins said persons may present ideas or concerns regarding Culpeper County Public Schools. She said there would be no action taken by the Board at this meeting and that such items would be referred to the appropriate administrators for future information and research. She said the personalities and behavior of employees are not to be presented during this period but are to be reported to the employee's immediate supervisor. Ms. Hutchins noted there would be a three minute limit for speakers.

Charles Duncan (Jefferson District) – Mr. Duncan said the award presented to Lauren Thomas this evening was well deserved. He noted that he reviewed the five-year CIP Plan and made the following observations:

1. The School Board has already delayed school construction a year, a good move.
2. The School Board should get a better understanding of variations in student population.
3. Culpeper school crowding is not uniform.

Consent Agenda

Ms. Hutchins reviewed the items on the consent agenda for approval. Mr. Beard noted the Finance Committee met and reviewed the bills and recommended they be approved.

On motion of Mr. Beard seconded by Ms. North, the School Board considered approving the consent agenda.

- (a) Approval of Minutes – December 8, 2014
- (b) Payroll and Payment of Bills
- (c) Personnel Recommendations
- (d) Second Reading of Policies/Regulations

Motion carried 4-0 by voice vote. (Mr. Houck, Ms. Luckinbill, and Ms. Smith were absent.)

The board considered the following action items:

- (a) Appointment of Jeffrey R. Shomo, Clerk and Pearl V. Jamison, Deputy Clerk for 2015
On motion of Ms. North seconded by Mr. Clancy, the School Board appointed Jeffrey R. Shomo, Clerk and Pearl V. Jamison, Deputy Clerk for 2015. Motion carried 4-0 by voice vote. (Mr. Houck, Ms. Luckinbill, and Ms. Smith were absent.)
- (b) Consideration of School Board Committees/Appointments

On motion of Mr. Beard seconded by Ms. North, the School Board approved the committees/appointments. Motion carried 4-0 by voice vote. (Mr. Houck, Ms. Luckinbill, and Ms. Smith were absent.)

- (c) Adoption of 2015 CCSB Meeting Calendar and Committee Meeting Schedule
On motion of Ms. North seconded by Mr. Clancy, the School Board approved the 2015 meeting calendar and committee meeting schedule. Motion carried 4-0 by voice vote. (Mr. Houck, Ms. Luckinbill, and Ms. Smith were absent.)
- (d) Approval of Signature and Board Meeting Designee in the Absence of the Superintendent
On motion of Mr. Beard seconded by Ms. North, the School Board approved Jeffrey R. Shomo, R. Russell Houck, and Robert T. Hauman, III as designees in the absence of the superintendent. Motion carried 4-0 by voice vote. (Mr. Houck, Ms. Luckinbill, and Ms. Smith were absent.)
- (e) Resolution Recognizing February as Virginia School Board Appreciation Month
Dr. Johnson read the resolution recognizing “February as Virginia School Board Appreciation Month”.
- On motion of Ms. North seconded by Mr. Beard, the School Board approved the resolution recognizing “February as Virginia School Board Appreciation Month”. Motion carried 4-0 by voice vote. (Mr. Houck, Ms. Luckinbill, and Ms. Smith were absent.)**
- (f) Second Reading of Section 2.5 of School Board Bylaws
Mr. Beard moved to postpone the consideration until the February meeting. The motion failed for lack of second. There was no motion to adopt the change so the proposed change died for lack of a motion.
- (g) Approval of School Board Bylaws
On motion of Mr. Beard seconded by Ms. North, the School Board approved the School Board Bylaws. Motion carried 4-0 by voice vote. (Mr. Houck, Ms. Luckinbill, and Ms. Smith were absent.)
- (h) Consideration of School Board Signing the Code of Conduct

On motion of Ms. North seconded by Mr. Clancy, the School Board agreed to sign the Code of Conduct. Motion carried 4-0 by voice vote. (Mr. Houck, Ms. Luckinbill, and Ms. Smith were absent.)

The Board heard the following reports:

(a) Construction Report

CCHS Renovation – Mr. Spencer said the mechanical units have been installed in the shop area and he has been working with the security vendors on upgrading the camera system at CCHS. He noted that all the head-in equipment will be replaced and they will be installing new cameras. He said the contractor will train staff on the new sound system in the auditorium next week. He noted the contractor is done with all the hazardous materials in the building and the substantial completion date is set for February 15th.

Mr. Clancy asked if a final walk-through has been scheduled. Mr. Spencer said no, that is done weekly by area to move the project along quicker.

Ms. Hutchins asked if the lights are complete in the auditorium. Mr. Spencer said everything in the auditorium is almost complete with the exception of training staff.

(b) Finance Report

Mr. Shomo said on December 15th the Governor released preliminary numbers for this year and next year. He said based on those numbers, we are looking at a shortfall of \$1,074,173 for FY' 15.

Mr. Shomo shared with the Board possible savings to cover some of the FY' 15 budget shortage.

Mr. Shomo shared with the Board a utility analysis for FY' 15. He said staff met with the utility contractors a few years ago and negotiated a better rate. He said we deal with four utility companies – Dominion Power, Rappahannock Electric, Town of Culpeper, and Columbia Gas.

Mr. Shomo shared with the Board how the actual school allocations are distributed.

Mr. Shomo said we have spent \$16,990,534.07 to date on the CCHS Renovation and currently have \$3,466,201.67 left. He said we may go back and try to put items back in the project that were deleted – parking lots, outdoor lighting, etc.

Mr. Clancy asked if staff could meet with the utility companies to negotiate rates again. Dr. Johnson said we certainly can try.

Ms. North noted the high water costs at Emerald Hill. Mr. Shomo said the County of Culpeper manages the wastewater treatment plant and they bill us for the staff required to manage the plant.

Board Member Reports

Ms. Hutchins thanked the Board for their confidence in making her chair. She also thanked the staff for the good decisions over the last few days relative to weather. She noted that Culpeper will be unable to host the VSBA Regional Meeting in April due to it being scheduled during Spring Break.

Information Items

- 2014 Fall Athletic Participation Fee Collections Report
- Summary of CCSB Committee Reports
- Membership – December 19, 2014

Future Meeting Dates

- January 13, 2015 – CCSB Administration Committee Meeting, 1 p.m. at the School Board Office, 450 Radio Lane (CANCELLED)
- January 14, 2015 – CCSB Capital Planning Committee Meeting, 8:30 a.m. at the School Board Office, 450 Radio Lane
- January 20, 2015 – CCSB Talk About Budget, 6 p.m. at the School Board Office, 450 Radio Lane
- January 20, 2015 – CCSB Business/Budget Work Session following TAB Time (Closed Session prior to meeting if needed) at the School Board Office, 450 Radio Lane
- January 22, 2015 – Board of Supervisors/School Board Joint Meeting, 6 p.m. at Culpeper High School studio, 14240 Achievement Drive
- January 26-27, 2015 – VSBA Capital Conference and New Board Member Orientation at the Richmond Marriott

- February 9, 2015 – CCSB Finance Committee Meeting, 5:45 p.m. at the County Admin. Office, 302 N. Main Street
- February 9, 2015 – CCSB Regular Board Meeting, 7 p.m. at the County Admin. Office, 302 N. Main Street (Closed Session at 6:45 p.m.)

On motion of Mr. Beard seconded by Ms. Clancy, the School Board voted to adjourn at 7:49 p.m. Motion carried 4-0 by voice vote. (Mr. Houck, Ms. Luckinbill, and Ms. Smith were absent.)

JEFFREY R. SHOMO, CLERK

ELIZABETH S. HUTCHINS, CHAIR