

CULPEPER COUNTY SCHOOL BOARD
Minutes
May 11, 2015

A meeting of the School Board of Culpeper County was held May 11, 2015 at Eastern View High School at 16332 Cyclone Road, Culpeper, VA 22701. Present were Robert Beard (East Fairfax District); Nathaniel "Nate" Clancy (Catalpa District); Elizabeth Hutchins (Stevensburg District); Anne Luckinbill (Salem District); Michelle North (Jefferson District); Elizabeth "Betsy" Smith (Cedar Mountain District); Executive Director of Curriculum, Instruction and Technology Rob Hauman; Executive Director of Student Services Dr. Russell Houck; Executive Director of Special Education Angela Neely; Executive Director of Finance/Clerk Jeff Shomo; Executive Director of Human Resources Dr. Stacey Timmons; and Deputy Clerk Pearl Jamison. Robert A. Houck (West Fairfax District) was absent.

At 6 p.m., Ms. Hutchins called the meeting to order.

On motion of Mr. Beard seconded by Ms. Luckinbill, the Board went into closed session at 6 p.m. regarding:

- [a] Discussion of Personnel Recommendations and Named Employees A-H as permitted by the Code of Virginia 2.2-3711 (A) (1)**
- [b] Discussion of Student Matters of Named Student(s) A & B (Religious Exemption) as permitted by the Code of Virginia 2.2-3711 (A) (2)**
- [c] Consultation with legal counsel and briefings by staff members or consultants pertaining to actual litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body as permitted by the Code of Virginia 2.2-3711 (A) (7)**

Motion carried 6-0 by voice vote. (Mr. Houck was absent.)

On motion of Mr. Beard seconded by Ms. Luckinbill, the Board recessed the Closed Session at 6:05 p.m. and reconvened the open meeting (the Closed Session will be reconvened following the open meeting to discuss Item C and Named Employees G & H). Motion carried 6-0 by voice vote. (Mr. Houck was absent.)

Those present observed a moment of silence. Ms. Hutchins led the Pledge of Allegiance.

Adoption of Agenda

Ms. Hutchins asked if there were changes to the agenda.

Mr. Beard requested to amend the agenda to move Action Item 9F (Authorize the School Board Chair to Execute the Contract for Superintendent) to Item 14 after the Closed Session and move Item 14 (Adjourn) to Item 15.

On motion of Mr. Beard seconded by Ms. North, the School Board approved the agenda as amended. Motion carried 6-0 by voice vote. (Mr. Houck was absent.)

Presentations/Recognitions

The “EZ CAPZ Team” that won the county E-Squared competition on May 1st shared with those present information about EZ CAPZ, a clear plastic cap, featuring indicators that determine teaspoon and tablespoon measurements. The cap would eliminate the need for several measuring spoons and other measuring devices in the kitchen. The team was composed of Bryce Charapich, Collin Glenny, Christian Jones, and Shelby Zadroga. Each member of the team won a \$5,000 college scholarship from Career Partners. The students were coached by Gary Lee and their teacher Kevin Baker.

Ms. Hutchins presented certificates to Ava Durrer, Ariela Lobo, and Libby Caballero for their participation in the VSBA 2015 Central Regional Art Contest.

Ms. Hutchins presented Zealous Appreciation for Positive Performance Awards (ZAPP) to the following:

- For Leading the CCHS History Bowl Team to their victory at the Virginia History Bee and Bowl State Championship on March 28th at Monticello High School in Charlottesville, Virginia – Benjamin Perez and Michael McKenna
- For Being a Member of the CCHS Team that won First Place at the 2015 Virginia History Bowl Championship on March 28th at Monticello High School in Charlottesville, Virginia – Darby Libka, Jake Goudeau, John Addy, Maria ter Weele, Ben Heidebrecht, Kathy Elliott, Audrey Hobson, Maggie Yeck, Brooke Bonfadini, Gehrig Barlow, Joseph Barlow, Jan ter Weele, Damian Masson, and Charlie Kreh
- For Placing First in the Virginia Varsity History Bee Championship on March 28th at Monticello High School in Charlottesville, Virginia – Darby Libka

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- For Placing Second in the Virginia Varsity History Bee Championship on March 28th at Monticello High School in Charlottesville, Virginia – John Addy
- For Placing First in the Virginia Junior Varsity History Bee Championship on March 28th at Monticello High School in Charlottesville, Virginia – Jake Goudeau
- For Placing Second in the Virginia Junior Varsity History Bee Championship on March 28th at Monticello High School in Charlottesville, Virginia – Gehrig Barlow
- For earning a rating of “Superior” in Performance at the District 13 Choral Assessment on March 20th at Culpeper County High School – CMS Sixth Grade Choir and EVHS Aftermath Choir (Men’s A capella)
- For earning a rating of “Superior” in Performance and Sight-reading at the District 13 Choral Assessment on March 20th at Culpeper County High School – CMS Seventh Grade Choir, CMS Eighth Grade Choir, CCHS Pride of Cecilia and EVHS Artistic Choir (Advanced Women’s Choir)

Ms. Hutchins and Ms. Jamison recognized the Classified Employees and Teachers of the Year. Mark Dennis, Paraeducator and Track Coach at Culpeper County High School, was named CCPS Classified Employee of the Year and Sarah Fitzgerald, Teacher at Eastern View High School, was named CCPS Teacher of the Year.

Delegations

Ms. Hutchins said persons may present ideas or concerns regarding Culpeper County Public Schools. She said there would be no action taken by the Board at this meeting and that such items would be referred to the appropriate administrators for future information and research. She said the personalities and behavior of employees are not to be presented during this period but are to be reported to the employee’s immediate supervisor. Ms. Hutchins noted there would be a three minute limit for speakers.

There were no delegations.

Consent Agenda

Ms. Hutchins reviewed the items on the consent agenda for approval. Ms. Smith noted the Finance Committee met and reviewed the bills and recommended they be approved.

On motion of Ms. Luckinbill seconded by Ms. Smith, School Board considered approving the consent agenda.

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- (a) Approval of Minutes – April 13, 22, 27, 28, 29, & 30, 2015
- (b) Payroll and Payment of Bills
- (c) Personnel Recommendations
- (d) Second Reading of VSBA February Policy Updates, JFC R1 (Student Code of Conduct), and JFCC R1 (Student Conduct on School Buses)

Motion carried 6-0 by voice vote. (Mr. Houck was absent.)

The board considered the following action items:

- (a) Approval of Increase in School Breakfast/Lunch Prices

Mr. Beamer said he tried to get a waiver relative to not increasing prices but it was denied. He said, at this point, the division is required to increase prices until we meet the federal regulation standards.

Ms. Smith asked if the reimbursements will increase. Mr. Beamer said yes; however, it is based on meals served.

On motion of Mr. Beard seconded by Ms. Luckinbill, the School Board approved the increase in School Breakfast/Lunch Prices for 2015/2016. Motion carried 6-0 by voice vote. (Mr. Houck was absent.)

- (b) Approval of School Board Fall Retreat

On motion of Ms. Luckinbill seconded by Ms. North, the School Board set the Fall Retreat for November 6-7, 2015. Motion carried 6-0 by voice vote. (Mr. Houck was absent.)

- (c) Approval of FY'16 Budget

Mr. Shomo presented a PowerPoint Presentation outlining the proposed budget.

On Motion of Ms. North seconded by Mr. Clancy, the School Board considered approving the FY'16 Budget.

Ms. Hutchins said she was very appreciative that the Board of Supervisors provided funding for an additional position.

Motion carried 6-0 by voice vote. (Mr. Houck was absent.)

- (d) Approval of CCPS Salary Scales for 2015/2016
On motion of Mr. Clancy seconded by Ms. North, the School Board approved the CCPS Salary Scales for 2015/2016. Motion carried 6-0 by voice vote. (Mr. Houck was absent.)

- (e) Approval of Supplementary Salary Scale for 2015/2016
On motion of Ms. Luckinbill seconded by Ms. Smith, the School Board approved the Supplementary Salary Scale. Motion carried 6-0 by voice vote. (Mr. Houck was absent.)

- (f) Authorize the School Board Chair to Execute the Contract for Superintendent
(See Item 14)

- (g) Disposition of Named Student(s) A & B – Religious Exemption
On motion of Ms. Luckinbill seconded by Mr. Clancy, the School Board approved the Religious Exemptions for Named Student(s) A & B. Motion carried 5-1 by voice vote. (Ms. North abstained and Mr. Houck was absent.)

The Board heard the following reports:

- (a) Finance Report
Mr. Shomo noted that the accounts payable approved this evening totaled \$799,534.74. He said last May the accounts payable totaled \$1,339,996; however, it included payments for computers and vestibules.

Mr. Shomo shared with the Board that the fuel this month cost \$1.99 per gallon and the division had budgeted \$3.81 per gallon.

Mr. Shomo explained that, at this point, he estimates the year end fund balance to be \$570,051.

Mr. Shomo briefly described the items that will be purchased with year end funds. (See finance handout page 5.)

Mr. Shomo reminded members that \$456,736 of the CCHS Renovation money was not part of the bond money and, therefore, it can be used for other projects. He shared with

the Board other items that still need to be completed at the high school (See finance handout page 6.)

Ms. North asked if the \$456,736 can be spent on other projects. Mr. Shomo said yes because it was not part of the bond money allocated for the CCHS Renovation. He said the \$456,736 was leftover from other projects.

(b) Construction Report

CCHS Renovation - Mr. Spencer said CCHS is now using the stair area and the elevator is working but needs to be inspected. The ROTC storage area was turned over to us last week. The contractor is currently working on the exterior grading around the childhood development area.

Vestibules - Mr. Spencer said the work on the final four vestibules will be starting soon. He said he is waiting on prices for the access controls and cameras.

Bus Wash – Mr. Spencer said the architect has completed the drawings and they are out to bid.

Ms. Hutchins noted the Mountain Vista Governor's School Governing Board Meeting for May has been cancelled. They will meet in June.

Board Member Reports

Ms. North said she had the pleasure of helping with the Special Olympics and she had a wonderful time. She noted that Ms. Neely and her staff do a wonderful job hosting the event.

Mr. Beard said it was a pleasure and privilege to be part of the employee recognition. He stated a lot of wonderful people work in the school system. He said he was extremely sorry the Board could not give more of a raise.

Ms. Hutchins echoed Mr. Beard's sentiments about the raise. The Board hoped to do more but unfortunately the funds would not allow. She stated that the Board appreciates everything the staff does all year long. She also congratulated the staff recognized this evening.

Ms. Hutchins noted the following personnel appointments for next year:

Brock Hodgson, Assistant Principal at A. G. Richardson Elementary School

Anne Richardson, Assistant Principal at Yowell Elementary School

Information Items

- Summary of CCSB Committee Reports
- Membership – April 30, 2015
- 2014/2015 Winter Athletic Participation Fee Collections Report

Future Meeting Dates

- May 13, 2015 – CCSB Capital Planning Committee Meeting, 8:30 a.m. at the School Board Office, 450 Radio Lane
- May 18, 2015 – CCSB Business/Work Session, 6 p.m. at the School Board Office, 450 Radio Lane (Closed Session at 6 p.m. if needed)
- May 28, 2015 – CCSB Administration Committee Meeting, 9 a.m. at the School Board Office
- June 5, 2015 – VSBA School Law Conference, 9 a.m. at the Hilton Short Pump in Richmond, VA
- June 8, 2015 – CCSB Finance Committee Meeting, 5 p.m. at Eastern View High School, 16332 Cyclone Way
- June 8, 2015 – CCSB Regular Board Meeting, 6 p.m. at Eastern View High School, 16332 Cyclone Way (Closed Session at 5:45 p.m. if needed) ~ Includes Recognition of Retirees
- June 10, 2015 - CCSB Capital Planning Committee Meeting, 8:30 a.m. at the School Board Office, 450 Radio Lane
- June 18, 2015 – CCSB Administration Committee Meeting, 9 a.m. at the School Board Office
- June 22, 2015 – CCSB Finance Committee Meeting, 5 p.m. at the School Board Office, 450 Radio Lane
- June 22, 2015 – CCSB Closeout Meeting, 6 p.m. at the School Board Office, 450 Radio Lane (Closed Session at 6 p.m. if needed)
- July 21, 2015 – VSBA Conference on Education at the Richmond Marriott, Richmond, VA

On motion of Mr. Beard seconded by Ms. North, the School Board recessed the open meeting at 7:38 p.m. and reconvened the Closed Session to discuss Item C and Named Employees G & H. Motion carried 6-0 by voice vote. (Mr. Houck was absent.)

On motion of Mr. Beard seconded by Ms. North, the Board ended the closed session at 8:11 p.m. and reconvened the open meeting and certified that to the best of each member's knowledge, (i) only public business matters lawfully exempted by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered.

YEAS: 6

Robert Beard
Nathaniel Clancy
Elizabeth Hutchins
Anne Luckinbill
Michelle North
Betsy Smith

ABSENT: 1
Robert Houck

Authorize the School Board Chair to Execute the Contract for Superintendent

On motion of Mr. Beard seconded by Ms. Smith, the School Board authorized the School Board Chair to Execute the Contract for the New Superintendent. Motion carried 6-0 by voice vote. (Mr. Houck was absent.)

On motion of Mr. Beard seconded by Ms. North, the School Board voted to adjourn at 8:12 p.m. Motion carried 6-0 by voice vote. (Mr. Houck was absent.)

JEFFREY R. SHOMO, CLERK

ELIZABETH S. HUTCHINS, CHAIR