

CULPEPER COUNTY SCHOOL BOARD
Minutes
June 8, 2015

A meeting of the School Board of Culpeper County was held June 8, 2015 at Eastern View High School at 16332 Cyclone Road, Culpeper, VA 22701. Present were Nathaniel “Nate” Clancy (Catalpa District); Robert A. Houck (West Fairfax District); Elizabeth Hutchins (Stevensburg District); Anne Luckinbill (Salem District); Michelle North (Jefferson District); Elizabeth “Betsy” Smith (Cedar Mountain District); Superintendent Dr. Bobbi F. Johnson; Executive Director of Curriculum, Instruction and Technology Rob Hauman; Executive Director of Student Services Dr. Russell Houck; Executive Director of Finance/Clerk Jeff Shomo; Executive Director of Human Resources Dr. Stacey Timmons; and Deputy Clerk Pearl Jamison. Robert Beard (East Fairfax District) was absent.

At 5:47 p.m., Ms. Hutchins called the meeting to order.

On motion of Mr. Houck seconded by Ms. North, the Board went into closed session at 5:47 p.m. regarding:

[a] Discussion of Personnel Recommendations and Named Employee A as permitted by the Code of Virginia 2.2-3711 (A) (1)

Motion carried 6-0 by voice vote. (Mr. Beard was absent.)

On motion of Mr. Houck seconded by Ms. Smith, the Board ended the closed session at 6:05 p.m. and reconvened the open meeting and certified that to the best of each member's knowledge, (i) only public business matters lawfully exempted by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered.

YEAS: 6
Nathaniel Clancy
Robert Houck
Elizabeth Hutchins
Anne Luckinbill
Michelle North
Betsy Smith

ABSENT: 1

Robert Beard

Those present observed a moment of silence. Ms. Hutchins led the Pledge of Allegiance.

Adoption of Agenda

Ms. Hutchins asked if there were changes to the agenda.

On motion of Ms. Luckinbill seconded by Ms. North, the School Board approved the agenda. Motion carried 6-0 by voice vote. (Mr. Beard was absent.)

Presentations/Recognitions

Ms. Hutchins presented Zealous Appreciation for Positive Performance Awards (ZAPP) to the following:

- For Being a Member of the EVHS Team that won Second Place at the 13th Annual eCYBERMISSION STEM Competition – Amilcar Gomez Samayoa, Katarina Street, Nubkaaj Adora Txakeeyang, and Caroline Yi
- For Leading the EVHS eCYBERMISSION Team to the victory at the 13th Annual eCYBERMISSION STEM Competition – Craig Dennis
- For Being Invited to Attend Lynchburg College’s Summer Residential Governor’s School for Mathematics, Science and Technology – Jieun Kim and Kameron Mize
- For Being Invited to Attend Radford University’s Summer Residential Governor’s School for Visual and Performing Arts – Erin Pollack and Brian Sauerwald
- For Being Invited to Attend Radford University’s Summer Residential Governor’s School for Humanities – Emily Brooks and Kirsten Busse
- For Being Invited to Attend Virginia Polytechnic Institute and State University’s Summer Residential Governor’s School for Agriculture – Rachel Burton and Taryn Tretick
- For Being Selected as an Alternate for the Summer Residential Governor’s School for Medical and Health Sciences – Omar Elbulok
- For Being Selected as an Alternate for the Summer Residential Governor’s School for Visual and Performing Arts – Rebecca Kenaga

Ms. Hutchins and Mr. Houck recognized the 2015 Retirees.

Delegations

Ms. Hutchins said persons may present ideas or concerns regarding Culpeper County Public Schools. She said there would be no action taken by the Board at this meeting and that such items would be referred to the appropriate administrators for future information and research. She said the personalities and behavior of employees are not to be presented during this period but are to be reported to the employee's immediate supervisor. Ms. Hutchins noted there would be a three minute limit for speakers.

There were no delegations.

Consent Agenda

Ms. Hutchins reviewed the items on the consent agenda for approval.

On motion of Ms. North seconded by Mr. Houck, School Board considered approving the consent agenda.

- (a) Approval of Minutes – May 11 & 15, 2015
- (b) Payroll and Payment of Bills
- (c) Personnel Recommendations
- (d) Resolution of Appreciation – Delegate Edward T. Scott
- (e) Approval of VHSL Membership Applications for 2015/2016
- (f) Approval of Title Grants for 2015/2016
- (g) Resolution of Appreciation – Dr. Bobbi Johnson
- (h) Approval of AP World History Textbook Adoption

Motion carried 6-0 by voice vote. (Mr. Beard was absent.)

Ms. Hutchins read the Resolution of Appreciation for Delegate Edward T. Scott and the Resolution of Appreciation for Dr. Bobbi Johnson.

Delegate Scott thanked the Board for the resolution. He said he has appreciated the opportunities to work with the Board and it was a treat to work with Dr. Johnson.

The board considered the following action items:

- (a) First Reading of Policies/Regulations
On motion of Ms. North seconded by Ms. Smith, the School Board approved the first reading of policies/regulations with second reading on June 22, 2015. Motion carried 6-0 by voice vote. (Mr. Beard was absent.)

- (b) Consideration of Delegate/Alternate for the VSBA Delegate Assembly
On motion of Ms. Luckinbill seconded by Ms. Smith, the School Board appointed Ms. Hutchins as delegate and Mr. Houck as the alternate for the VSBA Delegate Assembly. Motion carried 6-0 by voice vote. (Mr. Beard was absent.)

- (c) Approval of Dental Rates for 2015/2016
Ms. Hutchins noted that the dental rates would not impact the budget. It just allows employees another option for dental insurance.

On motion of Mr. Houck seconded by Ms. Smith, the School Board considered approving the Dental Rates for 2015/2016. Motion carried 6-0 by voice vote. (Mr. Beard was absent.)

- (d) Approval of Bus Driver and Bus Aide Revised Salary Scales
On motion of Mr. Houck seconded by Ms. Luckinbill, the School Board approved the Bus Driver and Bus Aide revised salary scales for 2015/2016. Motion carried 6-0 by voice vote. (Mr. Beard was absent.)

- (e) Consideration of Named Employee A status
On motion of Ms. Smith seconded by Ms. North, the School Board approved the change in status for Named Employee A. Motion carried 6-0 by voice vote. (Mr. Beard was absent.)

The Board heard the following reports:

- (a) Finance Report
Mr. Shomo said based on the May 31st ADM the division is looking at a revenue shortfall of \$1,643,088. He noted the budget was built on an ADM of 8,055 and the actual is 7,816.

Mr. Shomo noted that the accounts payable approved this evening totaled \$704,220. He said last June the accounts payable totaled \$913,545.

Mr. Shomo shared with the Board that the fuel this month cost \$2.00 per gallon and the division had budgeted \$3.81 per gallon.

Mr. Shomo briefly explained the revenue shortages – state, federal, and miscellaneous. He estimated the total revenue to be \$77,328,007. He said the expenditures through tonight's meeting total \$61M leaving approximately \$15M still to payout.

Mr. Shomo reviewed items that will be purchased with year end funds. (See finance handout page 4.) He noted that this is the first year technology did not have to move computer labs between schools for testing.

Ms. Shomo noted the bus wash contract will be signed shortly and the project should be complete in approximately 90 days.

Mr. Shomo said he estimates the year end fund balance to be \$582,940.

Mr. Shomo reminded members that \$456,736 of the CCHS Renovation money was not part of the bond money and, therefore, it can be used for other projects. He shared with the Board a list of items they are still working on at the high school (See finance handout page 7.) He estimated the project balance to be \$341,013.

(b) Construction Report

Bus Wash – Mr. Spencer said the bus wash bid came in under budget and was awarded to Taft Construction.

Vestibules – Mr. Spencer said the work on the vestibules at Central Office and Floyd T. Binns is progressing. He noted the vestibule at the Annex is the last one to complete.

CCHS Renovation – Mr. Spencer said they are waiting on prices at CCHS for items that were not included in the original scope. He noted the contractor is working on the punch list. The elevator inspection will take place as soon as school is out.

Mr. Spencer shared with the Board that he will receive the check from VDOT Representatives tomorrow for the right-of-way along Rt. 229 near the School Board Office.

Board Member Reports

Mr. Clancy invited everyone to attend CulpeperFest on Friday at Eastern View from 3-7 p.m.

Mr. Houck thanked the staff for all the hard work that went into preparing the grants. He noted that he attended the end of year TRIER celebration and he said it was an exceptional time for students and very enjoyable. He further stated he attended both graduations and they were well done.

Ms. Luckinbill stated she is humbled by the time of year and the service the individuals have put in. She wished everyone a safe and happy summer.

Ms. Smith said she considers being on the Board a real honor and privilege. She said it has been an honor to have worked with Dr. Johnson. She noted that she participated in graduation and was pleased how well they went.

Ms. Hutchins noted that she attended convocation and was amazed at the amount of financial support. She said they handed out over \$200,000 in scholarships at each high school. She commended the retirees for all their hard work throughout the years. She said the graduations went well. She noted that several board members attended the VSBA School Law Conference and they learned about new laws and dealing with the federal Office of Civil Rights.

Information Items

- Summary of CCSB Committee Reports
- Membership – May 29, 2015

Future Meeting Dates

- June 10, 2015 - CCSB Capital Planning Committee Meeting, 3:30 p.m. at the School Board Office, 450 Radio Lane
- June 22, 2015 – CCSB Finance Committee Meeting, 5 p.m. at the School Board Office, 450 Radio Lane
- June 22, 2015 – CCSB Closeout Meeting, 6 p.m. at the School Board Office, 450 Radio Lane (Closed Session at 6 p.m. if needed)
- July 21, 2015 – VSBA Conference on Education at the Richmond Marriott, Richmond, VA
- August 10, 2015 – CCSB Finance Committee Meeting, 5:45 p.m. at the County Admin. Office, 302 N. Main Street
- August 10, 2015 – CCSB Regular Board Meeting, 7 p.m. at the County Admin. Office, 302 N. Main Street (Closed Session at 6:45 p.m. if needed)

On motion of Ms. North seconded by Mr. Clancy, the School Board voted to adjourn at 7:31 p.m. Motion carried 6-0 by voice vote. (Mr. Beard was absent.)

JEFFREY R. SHOMO, CLERK

ELIZABETH S. HUTCHINS, CHAIR