

**CULPEPER COUNTY SCHOOL BOARD**

**Minutes  
May 12, 2014**

A meeting of the School Board of Culpeper County was held May 12, 2014 at Eastern View High School (forum) at 16332 Cyclone Way, Culpeper, VA 22701 at 6 p.m. Present were Robert Beard (East Fairfax District); Robert A. Houck (West Fairfax District); Elizabeth Hutchins (Stevensburg District); Anne C. Luckinbill (Salem District); Michelle North (Jefferson District); Elizabeth “Betsy” Smith (Cedar Mountain District); Superintendent Dr. Bobbi Johnson; Executive Director of Student Services Dr. Russell Houck; Executive Director of Curriculum, Instruction and Technology Rob Hauman; Executive Director of Finance/Clerk Jeff Shomo; Director of Special Education Angie Neely; Director of Human Resources Dr. Stacey Timmons; Director of Facilities, Planning and Construction Hunter Spencer, and Deputy Clerk Pearl Jamison.

At 6 p.m., Mr. Houck called the meeting to order.

A closed session was not deemed necessary prior to the meeting.

Those present observed a moment of silence. Mr. Beard led the Pledge of Allegiance.

Mr. Houck asked if there were any changes to the agenda.

**On motion of Ms. Luckinbill seconded by Ms. Hutchins, the School Board approved the agenda. Motion carried 6-0 by voice vote.**

***Presentations/Recognitions***

The “RevoCases Team” that won the county E-Squared competition on May 2<sup>nd</sup> shared with those present a new iPhone case they developed that eliminates the need to purchase new chargers. The case features a three-port converter: a lightning adapter, 30-pin adapter, and a micro USB adapter, allowing a user to charge their iPhone with any cable. The team was composed of Dillon Dunn, Sahas Thumma and Mitchell Luckinbill. Each member of the team won a \$5,000 college scholarship from Career Partners. The students were coached by Gary Lee.

Dr. Johnson and Mr. Houck presented certificates to Madeline King, Deana Abdullah, and Madison Dwyer for their participation in the VSBA 2014 Central Regional Art Contest. Madeline King, from Emerald Hill Elementary School was the winner at the elementary level and Deana Abdullah, from Culpeper Middle School was the winner at the middle school level.

Dr. Johnson and Mr. Houck presented Zealous Appreciation for Positive Performance Awards to the following:

- For serving on the Culpeper Middle School FFA Team that placed 1st in the Overall Team, 3rd in Halter, 1st in Performance, and 2nd in Reasons at the State FFA Horse Judging Contest on March 22nd in Lexington, Virginia – Kacey Brown
- For serving on the Culpeper Middle School FFA Team that placed 1st in the Overall Team, 3rd in Halter, 1st in Performance, and 2nd in Reasons at the State FFA Horse Judging Contest on March 22nd in Lexington, Virginia - Callie Colvin
- For serving on the Culpeper Middle School FFA Team that placed 1st in the Overall Team, 3rd in Halter, 1st in Performance, and 2nd in Reasons at the State FFA Horse Judging Contest on March 22nd in Lexington, Virginia - Cienna Lindsay
- For serving on the Culpeper Middle School FFA Team that placed 1st in the Overall Team, 3rd in Halter, 1st in Performance, and 2nd in Reasons at the State FFA Horse Judging Contest on March 22nd in Lexington, Virginia - Madison Herbert

Dr. Johnson and Mr. Houck recognized the Classified Employees and Teachers of the Year. Lori Buckles, Paraeducator at Culpeper County High School, was named CCPS Classified Employee of the Year and JoAnne McCausland, Teacher at Pearl Sample Elementary School, was named CCPS Teacher of the Year.

### ***Delegations***

Anita Street (Salem District) – Ms. Street spoke in opposition of the proposed school calendar for 2015/2016. She shared with the Board the reasons she is opposed to the calendar.

Rebecca Walser (Cedar Mtn. District) – Ms. Walser spoke in opposition of the proposed school calendar for 2015/2016. She stated she has been unable to find data supporting improved test scores by starting earlier and she prefers to start after Labor Day.

***Consent Agenda***

Mr. Houck reviewed the items on the consent agenda for approval. Mr. Beard noted the Finance Committee met and reviewed the bills and recommended they be approved.

**On motion of Ms. Luckinbill seconded by Ms. Smith, the School Board considered approving the consent agenda. Dr. Johnson read the Resolution of Appreciation for Russell “Rusty” E. Jenkins.**

- (a) Approval of Minutes – April 7 & 28, 2014
- (b) Payroll and Payment of Bills
- (c) Personnel Recommendations
- (d) VSBA Conference Request for Reimbursement
- (e) Resolution of Appreciation – Russell “Rusty” E. Jenkins

**Motion carried 6-0 by voice vote.**

Mr. Houck introduced Mandi Dillon who will be replacing Cathy Lee as assistant principal at Culpeper Middle School effective July 1.

***The board considered the following action items:***

- (a) Approval of Science Textbook Adoption  
**On motion of Mr. Beard seconded by Ms. Hutchins, the School Board approved the Science Textbook Adoption. Motion carried 6-0 by voice vote.**
- (b) Approval of Career and Technical Education Local Plan for 2014/2015  
**On motion of Ms. Luckinbill seconded by Ms. Smith, the School Board approved the Career and Technical Education Local Plan for 2014/2015. Motion carried 6-0 by voice vote.**
- (c) Consideration of 2015/2016 Proposed School Calendar  
**On motion of Mr. Beard seconded by Ms. Luckinbill, the School Board approved the calendar for 2015/2016.**

Ms. Smith stated she has agonized over this decision and considered every comment and read all the emails. She said the comments received were basically 50/50. She said she

weighed the pros and cons. She said she would prefer not to start early; however, the high school principal's priority is performance and success of students and staff. She noted that 40% of the teacher's evaluation is based on test scores and the teachers support the calendar because they are concerned with student success. She said she is not for an early start but is compelled to vote for it.

Ms. North said her children played sports and loved vacations; however, the Board's purpose is to educate the students. She said if we start earlier we will have a better opportunity to improve SOL test scores. She said we cannot move SOL dates. She said in order to give students the best opportunity to excel the Board has to vote for an early start. She said if this proves not to be successful the Board can change it.

Ms. Hutchins stated she is not in favor of the calendar; however, staff prefers to test prior to Winter Break. She said if the Board does not approve this it will hurt students and staff.

Ms. Luckinbill echoed Ms. Smith's comments. She said the Board has reviewed all feedback received. She said as a parent of a high school student she understands why this calendar is important.

Mr. Houck thanked everyone who expressed an opinion on the issue whether it was for or against and the Board has talked about the issue a lot. He reiterated the calendar is not locked in stone; if it doesn't work it can be changed.

**Motion carried 6-0 by voice vote.**

- (d) Approval of VSBA February Policy Updates and Change to Regulation JFC R-1  
**On motion of Ms. Hutchins seconded by Ms. North, the School Board approved the VSBA February Policy Updates and Change to Regulation JFC R-1.**

Ms. Hutchins noted these policies are being voted on for final approval because of minor statutory changes. The Board can pass them on one reading rather than two.

**Motion carried 6-0 by voice vote.**

- (e) Approval of FY15 Budget

**On motion of Mr. Beard seconded by Ms. Smith, the School Board approved the FY15 Budget as presented by the superintendent.**

Dr. Johnson said the budget is the one that was modified and presented at the last work session. She said page 124 reflects a summary of the items removed. She noted the Board of Supervisors said \$500,000 of last year's audit balance will be moved to operating and we are still working with a \$4M increase in state funding. She said she has spoken with Region IV Superintendents and sought advice from our attorney relative to contracts. She noted that contracts will include a disclaimer that the contract amount is based on state funding and will be adjusted if we receive less than anticipated.

**Motion carried 6-0 by voice vote.**

- (f) Approval of CCPS Salary Scales for 2014/2015

**On motion of Ms. Hutchins seconded by Ms. North, the School Board approved the CCPS Salary Scales for 2014/2015.**

Dr. Johnson said the salary scales are based on the budget approved in action Item E.

**Motion carried 6-0 by voice vote.**

- (g) Approval of Supplement Salary Scale for 2014/2015

**On motion of Ms. North seconded by Ms. Smith, the School Board approved the Supplement Salary Scales for 2014/2015. Motion carried 6-0 by voice vote.**

***The Board heard the following reports:***

- (a) Construction Report

*CCHS Renovation* – Mr. Spencer said they have begun preparations for work this summer in the kitchen, cafeteria, locker room, and gymnasium. He said staff is working with the contractor to get them access to the spaces as soon as possible. He noted the agriculture area is coming along well.

*Vestibules* – Mr. Spencer said they are working on the punch lists for the five vestibules that have been installed and hope to start installing the access control systems soon.

*Partial Roof Replacements at Sycamore Park and Farmington* – Mr. Spencer said the contractors are slated to start as soon as school is out.

*Records Room* – Mr. Spencer said there will be a pre-bid meeting tomorrow for the records room.

*Yowell Pond* - Mr. Beard asked how the Yowell Pond is holding up with all the rain. Mr. Spencer said very well.

(b) Finance Report

Mr. Shomo said the FY' 15 budget is built on an ADM of 8,055. He said based on the April 30<sup>th</sup> membership we need to enroll 163 additional students to meet that goal.

Mr. Shomo stated the accounts payable approved this evening totaled \$1,339,996.

Mr. Shomo noted the last load of diesel fuel cost \$3.13 per gallon and we budgeted \$3.81 per gallon.

Mr. Shomo shared with the Board that payroll expenses for January through April have run between \$3.7M and \$3.8M per month.

Mr. Shomo said based on the March 31<sup>st</sup> ADM the state revenues are estimated to be \$40,778,613 and there is still approximately \$321,876 outstanding.

Mr. Shomo estimated the year-end balance to be \$768,946.

Mr. Shomo reviewed the list of items to be paid for with year-end funds (See handout.).

Ms. Hutchins thanked the staff for all the work that goes into balancing the budget; it is not an easy task.

Mr. Houck thanked Mr. Shomo and the entire staff for managing the funds.

***Board Member Reports***

Ms. Luckinbill stated that there were some great employees recognized tonight.

Ms. Hutchins said she attended the FFA year end banquets at both high schools and was very proud of the student achievements. She also stated she spent time at the E-Squared Competition

and was amazed by the ideas and presentation. She congratulated all staff who was recognized tonight.

Ms. North said she had the pleasure of attending the Special Games and it was a wonderful event and the students and families had a great time. She said she attended a few E-Squared presentations and the presentations were fabulous.

Mr. Beard said there are no losers in the Teacher of the Year Competition. He said the community and students are the real winners.

Mr. Houck said E-Squared started with 21 teams and helped judge the semis. He noted that Mr. Dale said all teams were well qualified and the six finalists were awesome. He said five of the six board members attended part of the E-Squared Competition. He stated that it was very impressive to see all the presentations. He said the COY/TOY winners are only a representation of what the entire staff does every day.

Dr. Johnson reminded members that Teacher Appreciation Week was May 5-9, 2014. She said CCEA, PTOs, and principals did a lot of creative things to recognize teachers and professional staff. She said she attended the VASS conference last week in Roanoke and that is her chance to feed her soul and look at what is taking place in other divisions. She said she came away from the conference being blown away by a panel of students who shared "What we need to do to keep them engaged". She said one of the E-Squared winners said he learned business is not what he wants to do. She thanked the entire staff for everything they do.

### ***Information Items***

- \* April 30, 2014 Membership- (Page 171)
- \* Summary of CCSB Committee Reports- (Page 172)

### ***Future Meeting Dates***

- May 13, 2014 - CCSB Administration Committee Meeting, 1 p.m. at the School Board Office, 450 Radio Lane
- May 14, 2014 - CCSB Capital Planning Committee Meeting, 8:30 a.m. at the School Board Office, 450 Radio Lane

- May 19, 2014 - Public Hearing on Catalpa School Board Vacancy, 6 p.m. followed by CCSB Closed Session and CCSB Business/Work Session at the School Board Office, 450 Radio Lane
- May 26, 2014 - CCSB to Conduct Interviews for the Catalpa School Board Seat, 6 p.m. at the School Board Office
- June 3, 2014 - CCSB to Appoint a Candidate to the Catalpa School Board Seat, 6 p.m. at the School Board Office, 450 Radio Lane
- June 9, 2014 - CCSB Finance Committee Meeting, 5 p.m. at Eastern View High School
- June 9, 2014 - CCSB Regular Board Meeting, 6 p.m. at Eastern View High School (5:45 p.m. Closed Session) - Includes Recognition of 2014 Retirees
- June 10, 2014 - CCSB Administration Committee Meeting, 1 p.m. at the School Board Office, 450 Radio Lane
- June 11, 2014 - CCSB Capital Planning Committee Meeting, 8:30 a.m. at the School Board Office, 450 Radio Lane
- June 19, 2014 - Board of Supervisors/School Board Joint Meeting, 6 p.m. at Culpeper County High School
- June 23, 2014 - CCSB Finance Committee Meeting, 5 p.m. at the School Board Office, 450 Radio Lane
- June 23, 2014 - CCSB Closed Session, 6 p.m. immediately followed by CCSB Business/Work Session at the School Board Office, 450 Radio Lane

**On motion of Ms. Luckinbill seconded by Ms. Smith, the School Board voted to adjourn at 7:54 p.m. Motion carried 6-0 by voice vote.**

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JEFFREY R. SHOMO, CLERK

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ROBERT A. HOUCK, CHAIR