

AG Richardson PTO Minutes

Board Meeting

November 13, 2009

The board meeting was held on November 13, 2009 at 8:30 a.m. Those in attendance were Janine Morrison, Sarah Richards, Jill Armm, and Lori Deane. Also in attendance was Sue Bridges, AGR Principal.

Old Business:

Secretary's Report: Lori Deane reported that PTO volunteers provided dinner and snacks for the teachers during parent conferences on November 5, 2009, and that it was well received. The PTO Press was distributed to students and posted on the website this week, and she was also planning treats for staff during American Education Week. The SCA will distribute the treats each day, as well as provide drinks for staff on Friday, November 20, 2009 in addition to the PTO treats. It was decided that the SCA would have to purchase the drinks from their budget. Janine Morrison requested that Lori Deane follow up with Jack Glick regarding the PTO website, asking him to delete the big clip and the book fair information, and possibly adding the poinsettia sales and the Santa Breakfast. The minutes from the October board meeting were not yet posted, the remediation schedule needs to be posted, and some of the information on the contact graph needs to be revised. The Board decided to purchase a small thank you for Mr. Glick's continued efforts.

Treasurer's Report: Jill Armm reported that the Sally Foster Fundraiser proceeds were lower than what was budgeted. With the \$1,500 cushion, our current budget was less than \$2,400.00 than anticipated which was attributed to the economy. However, our spirit sales continue to be good and we are approximately \$100.00 from breaking even. The bull dogs and coin purses were very popular and have been reordered to sell at the December general meeting. The cheer sticks were returned to the company since they did not stay inflated, and the \$200.00 credit will be used to purchase new spirit bottles. Jill reported that the matching donation of \$215.00 for the SCA's penny wars to purchase the plants for the beatification project was allocated under miscellaneous. The entire \$500.00 budgeted for honor roll will not be used since we purchased a lot of candy after Halloween for only \$60.00. Jill Armm reported that a loan for the playground would require a personal guarantee, and that was obviously not something the board should undertake; however, the new business checking account would earn interest for the playground fund. Jill Armm will provide Sarah Richards with our tax exemption form. The Market Day proceeds will not go to the playground fund, they will go to the general fund. The deadline for Market Day orders is today, and Lorraine LaRosa will need some assistance on delivery day. The Santa Breakfast 50/50 raffle will raise additional funds for the general budget, and the poinsettia sales go the playground fund. We will order an additional 50 poinsettias (25 of each size) to sell at the Santa Breakfast.

Sally Foster Fundraiser: Sarah Richards reported that the representative had been somewhat difficult to work with several levels, and that some individuals received vouchers and will have to go on-line to purchase other Sally Foster items or have their money refunded. The fundraiser distribution to the classrooms will be completed today. Sue Bridges mentioned Mark Hunter as a representative to contact in the spring if we decide to do another fundraiser.

Square 1 Art Fundraiser: Orders will be going out today and will be delivered on December 3, 2009.

Santa Breakfast: Janine Morrison reported that the food has been ordered by Denise Head, and tickets are almost sold out. Tim Carlson will be the photographer again, and he has raised his prices slightly but said he had not done so in many years. Mrs. Wynam has e-mailed the teachers regarding her theme and they will be decorating during the afternoon of December 4, 2009. Anne Luckenbill is obtaining

door prizes for wreaths from local Christmas tree farms and we have the Build a Santa Bear to use as well. Janine Morrison will follow up with Ms. Anderson for confirmation that she will continue to do the 50/50 raffle. Denise Head is going to pick up all of the supplies, and Mrs. Wynam would like twelve volunteers for the craft tables because she has an activity for each stanza of the poem "Twas the Night Before Christmas." Each child will be given a ticket when they enter and we will call numbers during the event to meet with Santa and Mrs. Claus using a white board on the stage. We will use the names of the meal tickets for door prizes and the winners will be allowed to pick from our selection, and we will probably try to announce the winners by 9:30/10:00 a.m.

Playground Committee: The playground committee has sent out donation letters to 70 local businesses/organizations. The children's letters that Ms. Gregory had some of her P.E. classes' write about why we need a new playground have been very well received. The committee is presently working on a second round of letters. The Board discussed several fundraising ideas such as putting Mrs. Bridges in jail during the lunch periods and having the children post her bail, and a bowl-a-thon at Mountain Run Bowling Lane. The owners said they would charge \$30.00 per lane per hour (with 5 bowlers) and the costs of the shoe rentals would be donated back the school. The children could receive flat pledges or per pin. A 5K or 1 mile run for fun was also discussed, as well as a wrestle mania event in conjunction with Eastern View. We will begin by filling out a facilities use application with Pearl Jamison in the central office, and Sue Bridges will follow up with her contact regarding the profit margin for such events. It would be a family friendly show, and we would sell tickets for ringside, etc. A meeting with Sue Bridges, Janine Morrison, and Roger Mello will need to take place in the beginning stages of planning. Greg Shubert handles the booster club for Eastern View. The selling of raffle tickets was also discussed for a meet and greet with the wrestlers, or a chance to enter the mat. All proceeds would be split with Eastern View.

H1NI/Sick Room: Sue Bridges did not feel that it is necessary at this time. The Virginia Department of Health might come next week to provide the first round of immunizations, and she will need volunteers in the music room where the shots will be given and in the snack room which will be located in the conference room. Four volunteers should be sufficient and we could receive as little as 24 hours notice.

New Business:

Poncho Villa Spirit Night: Janine Morrison reported that the local restaurant contacted the school to possibly host a spirit night or to provide gift certificates for our honor roll students. After many attempts to contact the manager, Janine Morrison has still been unsuccessful in connecting with the manager, but will continue to try.

Parents' Holiday: Janine Morrison presented an idea to the Board of a fundraiser where our parents could leave their children at school for a two- four hour window in order to go holiday shopping. The local scouts or High School Honor Society students could lead activities and we could offer crafts, games, and maybe popcorn and a movie. Parents would sign up in advance and pay us at the door and be required to leave contact information. The Board decided to table this idea, and revisit the issue for Valentine's Day.

Sweatshirt and Hat Spirit Sale: Jill Armm will follow up with her contact to move forward with the sale of both items. Sweatshirts would sell for \$20.00, and hats would sell between \$10.00 and \$15.00. A cap day to benefit the playground fund was also discussed where students would pay \$1.00 on spirit day each month, and Sue Bridges will confirm that it is okay to proceed with that idea.

Camp Invention: Janine Morrison presented a postcard for a science convention that required teacher training for science experiments. Although it seemed like a wonderful program, it was decided that we could not pursue the matter due to budget constraints and the teachers work load. Sue Bridges kept the information for potential future use.

Facebook/AGR blog: The Board discussed the creation of an AGR blog or Facebook page as a way to increase communication, and continue our fundraising efforts for the playground. Anne Luckenbill was

discussed as a possible administrator. Prior to discussing this matter in greater detail, Jill Armm will try to find out if an administrator can control postings for filtering purposes.

Ledo's Spirit Day: We will offer a popcorn party to the class with the highest participation from 5:00-7:30. Lori and Sarah will be at Ledo's at 5:00 and Janine and Jill should be there by 6:15. Lori Deane has contacted Joan Frye to use the school messenger for a reminder on Monday, and we will not use a paper reminder for students.

December General Meeting: Sue Bridges will use the school messenger to remind families about the general meeting to begin at 6:30 p.m. Jill Armm will provide the Treasurer's report including fundraising information, and Janine Morrison will discuss the Santa Breakfast and potentially Facebook.

The board will not meet in December, 2009.

Miscellaneous: Sue Bridge will provide a bulldog costume for our future use.

The honor roll list can be obtained from Joan Frye, and we will need approximately 200 treats for the students, a piece of candy and something else, like a note of congratulations.

Our next meeting will be held on January 8, 2009 at 8:30 a.m. Meeting adjourned.

Respectfully submitted,

Lori Deane, Secretary AGR PTO