

AG Richardson PTO Minutes

Board Meeting

September 4, 2009

The board meeting was held on September 4, 2009 at 8:00 a.m. Those in attendance were Janine Morrison, Sarah Richards, Jill Armm, and Lori Deane. Also in attendance were Jane Hall, AGR Assistant Principal, and Sue Bridges, AGR Principal.

Old Business: The calendar prepared by Jill Armm was reviewed for accuracy of dates in conjunction with Mrs. Bridges calendar. The book fair will be held from October 1-14, with Family Night occurring on October 8th, from 5:00-7:00. The preview day for teachers will be September 30th. The Santa Breakfast will be held on December 5th from 9:00-11:00. The PTO meeting on February 23, 2010 will be Curriculum Night, and may include a letter writing activity for the children to send to family members/friends for donations to the playground fund. Janine Morrison is finalizing IHOP night on February 18, 2010, and we will most likely not have a restaurant night in May due to SOL's, sports and lack of participation last year. Sue Bridges reported that March 1-5 was Read Across America week, and suggested that the PTO provide cupcakes or some sort of special treat during that week for students. Sue Bridges will follow up with Ms. Testerman regarding the dates for the county wide art program in April, 2010 to schedule our Art Show/Spaghetti Dinner in conjunction with their program. Janine Morrison reported that the spirit sales at Meet the Teacher Day earned over \$300.00. Over 100 Food Lion MVP cards were registered.

New Business: The PTO website has been updated by Mr. Glick. He has agreed to post the budget and minutes upon receipt. It is anticipated by the beginning of the year that we will have access to the site for maintenance/updates. We would like to have big clip/Box tops information on the website as well.

Back to School Night - The PTO meeting will be held at 6:30, and the classroom visits will follow at 7:00. Sue Bridges will have chairs set up. There will be an introduction of parent liaisons and a brief welcome from Mrs. Bridges after the general meeting. Ms. Berry will speak about the school's reading program for about ten minutes, and our meeting should be no more than 20 minutes. A power point presentation will be presented, and the computer lab will be open for sign ups (Mrs. Watson will be present to assist as well as a PTO volunteer.) The spirit sales table will open after the meeting with our new items, and we will have a raffle for participants of the meeting using the free materials from Sally Foster. Sarah Richards will have a display table regarding the upcoming Sally Foster fundraiser. The Agenda for the meeting was reviewed and revised by the board, Mrs. Bridges and Mrs. Hall. Budget -Jill Armm distributed minutes from the Finance Committee which met on August 25, 2009. On behalf of the Finance Committee, Jill Armm submitted a revised proposed budget for FY 2010. Sue Bridges stated that the PTO Board could approve the budget without it having to go to vote before the general membership. Jill Armm explained the changes the Finance Committee made to the previously approved budget which included the Food for Fun funds being removed from the budget and allocated to the playground fund, and Market Day was added to the budget. A cushion of \$1,500.00 exists for extras during the upcoming year. If extra funds still exist at the end of the year, those funds will be transferred to the playground fund. Mrs. Bridges motioned to approve the FY 2010 Budget. The motion was seconded by Mrs. Hall and unanimously approved. It will be available on the website, and a few copies will be available at the general meeting.

Market Day – We will attempt to continue the Market Day fundraiser since it earned \$1,074.00 last year and Lorraine LaRosa has expressed her willingness to continue the program. Janine Morrison will continue to follow up with the representative and Ms. LaRosa. Sarah Richards/Janine Morrison will follow with Nancy Sink regarding the income from Family Movie Nights.

Computers 4 Education – We will discontinue the postcard program due to the lack of funds it generated (\$321.00) and the potential for contact information to be used by the company, or others.

Front Lobby – We will use the front lobby to advertise Box Tops/Campbell's and Eco Recycling campaigns once the class lists are removed.

Candle sales – A candle fundraiser will be held in January (to be delivered by Valentine's Day), all proceeds will go to the playground fund. A spring flower bulb sale was also discussed briefly to benefit the playground fund.

Santa Breakfast - The breakfast is scheduled for December 5, 2009 from 9:00-11:00. Mr. and Mrs. Claus have been contacted; they requested only comfy chairs and water. They provide their services at no cost. The Poinsettia sales will be continued this year, Denise Head and Kay Frazier were identified as having contacts at Blue Ridge Growers. Ms. Anderson sold raffle tickets last year, and that will continue as well.

Playground Committee - A playground committee will be formed to include parents, John Morgan and Jen Darabond, Sharon Gregory from Physical Education, a member of Administration, and another staff member (Mr. Dalimonte was identified.) A survey, presented in some form of a "check off" list will be created for families and teachers. Mrs. Bridges reported that Cathy Stephenson, the math specialist at Pearle Sample, would be a good contact because she facilitated their new playground efforts.

PTO Database – Lori Deane will create a spreadsheet for volunteer information.

Teacher Information Binder – We will use Miss Winters' template to create a binder in the PTO room for list of favorites for each teacher to be used for gift ideas for parents/students.

Partnership with SCA – The SCA has requested to organize the Family Skate Night, and the PTO will provide any assistance as needed. A school beautification project was discussed and tentatively scheduled for Friday, October 30 (teacher workday) with a rain date of November 3 (schools closed for Election Day) in correlation with Make a Difference Day. This will be a joint activity with the SCA, and the PTO will match the funds raised by the SCA to purchase new plants. Janine Morrison will follow up with Ms. Parks, as well as the Sherbeyn family to see if they will still donate the mulch. A follow up day may be scheduled in the spring in association with Earth Day. Eight new trees in the center island are being purchased by the school/county, and those will be delivered and planted on September 21.

Volunteer assistance is not needed.

PTO Press-We now have 605 students. It was discussed whether or not to post the PTO press on the website or distribute it school wide. Lori Deane will follow up with Patty Myers for information and it was agreed that we would distribute the PTO Press, most likely on a quarterly basis or every other month. Lori Deane will contact Mrs. Frye to use the school messenger system for PTO reminders.

Accelerated Reader program – Jill Armm will follow up with Mary Beth Bopp to review PTO participation and funds for prizes.

Honor Roll recognition-Janine Morrison will follow up.

Book Fair Family Night – Ms. Wynham has expressed an interest for "make and take" night.

We will provide snacks for teachers on November 5 for Parent/Teacher Conferences.

Our next meeting will be held on October 16, 2009 at 8:30 a.m. Meeting adjourned.

Respectfully submitted,

Lori Deane, Secretary AGR PTO